



Recommendations for ISIP™ At Home

Administration in a Remote Environment

Classic View

This document includes key details for district and school leaders to prepare their staff, students, and parents/caregivers for remote assessments with Istation's Indicators of Progress (ISIP™) At Home.

Recommendations are divided into the following sections:

- **Districts and Schools**
- **Teachers**
- **Parents/Caregivers**



Districts and Schools

BEFORE ASSESSMENT

Initial Setup

- Determine which students will receive ISIP At Home.
- View steps to activate **ISIP At Home**.
- Ensure student devices are equipped for ISIP.
- View **Download and Technical Information** for details.

Create a Plan

Each district or school should create a plan for assessing that considers the following:

- Monthly assessment window
- Training for teachers to support remote assessments (see Recommendations for Teachers)
- Communication with families (see Recommendations for Parents/Caregivers)
- Processes to support accommodations

Assessment Integrity and Security

In order to ensure the integrity and security of assessments, the district should...

- provide guidance on the use of approved assessment materials (e.g., scratch paper during ISIP Math);
- prohibit the use of other devices during the assessment (e.g., a calculator, unless it is embedded within the assessment and/or student requires an accommodation);
- prohibit the use of outside internet sources;
- prohibit the use of unauthorized assistance to students (except for the purpose of administering accommodation to students with IEP or 504 program plans); and
- prohibit the screen capture of assessment items.

Districts and Schools *(continued)*

AFTER ASSESSMENT

Fidelity of Assessment

- Analyze **Assessment Completion Report** for percent of students assessed.
- Determine make-up plan for students not assessed.

Data Analysis

Use ISIP data to inform instructional needs and monitor student progress.

Consider the following:

- Ensure data is valid and reliable.
- BOY benchmark helps determine skill deficits and level of instructional support needed.
- Monthly progress monitoring tracks progress, evaluates impact of instruction, and informs upcoming instruction.

Teachers

Assessing remotely using ISIP is similar to assessing at school. Remote assessment requires a caregiver to be involved in the process. This communication between teacher, parent/caregiver, and student is crucial to the successful administration of remote ISIP assessments.

BEFORE ASSESSMENT

Initial Setup

- Determine from district or school which students will receive ISIP remotely. Ensure ISIP At Home is activated for remote access.
- Ensure student devices are equipped for ISIP.
 - ◇ View [Download and Technical Information](#) for details.

Communicate with Parents/Caregivers

**Resources for communicating with families regarding expectations and best practices for remote assessments at home can be found in the [Remote Assessment Guide for Parents and Caregivers](#).*

Istation recommends including the following items in your communication plan:

- schedule for assessment (date/time)
- an explanation of the purpose and design of ISIP and how the results will be used
- information on the assessment process and any necessary login credentials
- video modeling the process of a student taking ISIP At Home - **Coming Soon**

DURING ASSESSMENT

Monitor

- Assessment Completion from the [Classroom](#) page
- Communication from students and parents/caregivers during assessment

Tips

- Consider using a video conferencing software to monitor students during the assessment.
- Use a direct-messaging platform to respond to any questions or needs that arise from students and caregivers.

AFTER ASSESSMENT

Fidelity of Assessment

- Analyze [Assessment Completion](#) to determine if all students have completed ISIP for the current month.
- Determine make-up plan for students not assessed.


Data Analysis

- Ensure data is valid and reliable.
- Use data to track student progress and inform instructional needs.
- Review assessment results with students.
- Review with caregivers via conferencing or parent portal if accessible through your school subscription.

Parents/Caregivers

Resources for families to utilize during remote assessments at home can be found in the **Remote Assessment Guide for Parents and Caregivers**.

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